

Regular Meeting  
January 6, 2003

The Chowan County Board of Commissioners met in regular session on Monday, January 6, 2003 in the Commissioners Room, Courthouse.

Present: Jimmy Alligood, Louis Belfield, Ralph Cole, Jerry Downum, George Jones, Wayne Goodwin, Harry Lee Winslow.

Chairman Louis Belfield called the meeting to order and Commissioner Downum presented the invocation.

#### Consent Agenda

By motion of Commissioner Jones, the Consent Agenda, including the meeting minutes and the following budget amendments and tax reliefs, was approved.

ayes 7

no 0

#### Budget Amendments

4381	Animal Shelter	inc	\$75,000	contribution from Perquimans Co for Animal Shelter expansion
		inc	32,000	operation costs for expanded ASherter (reimbursed by Gates and Perquimans shared)
50-8150	Road Assessments	inc	4,500	Oneida Trail improvmts
6130	Recreation	inc	600	Chowan Herald donation for digital camera
4211	e-Communities	inc	4,320	wireless towers rental
4180	Reg of Deeds	inc	10,000	Cap Out-Equipment
4370	EMS	dec	655,428	transfer to establish separate EMS Fund
60-4370	EMS Fund	inc	655,428	EMS Fund established

#### Tax Reliefs

DD Bent	\$106.43	listed in Illinois
MC Byrum	\$126.36	listed in Perquimans
JA Cox	\$144.10	military-Mississippi
MB Foytik	\$124.68	listed in Camden
DB Livingston	\$746.62	incorrect billing
Regulator Marine	\$176.60	purchased commercial tag
BMW Fin Services	\$184.80	vehicle totaled
AE Blount	\$381.50	military-Florida
TA Carter	\$106.95	purchased another tag
TW Phthisic	\$137.61	listed in Perquimans
AW Piles	\$134.44	military-Nevada
FB Simmons	\$259.80	listed in New York
LH Toburen	\$212.66	vehicle sold
AG Williams	\$134.17	listed in Perquimans

#### Commissioner Board Appointments

Chairman Belfield presented the committee appointments as follows:

Town/County	Belfield, Goodwin
TDA	Alligood, Jones (Jones, TDA Chairman)
DSS	Alligood

SW Authority	Belfield, Goodwin
Public Health	Winslow
Mental Health	Jones
Hosp Local Dir Council	Downum
Recreation	Alligood
Community Foundation	Jones
Albemarle Commission	Cole
Consortium Workforce	Cole
Airport	Cole
Econ Dev Commission	Goodwin, Downum
Education	Belfield, Goodwin
Albemarle LearnCenter	Belfield, Copeland
Chamber of Commerce	Cole
COA Board	Winslow
Arts Council	Downum
Partnership for Children	Belfield
Interagency Council/AC	Goodwin

Recognition - Deputy Advanced Law Enforcement Certificate  
 Sheriff Fred Spruill presented a certificate from the North Carolina Attorney General's Office recognizing Carroll "Buddy" Bunch for his completion of the Advanced Law Enforcement Certification Program through the North Carolina Sheriff's Education and Training Standards Commission.

Board Appointments - Nursing Home Advisory Committee  
 By motion of Commissioner Alligood, Lloyd Wayne Evans and Wayland Byrum were appointed to the Chowan County Nursing Home Committee.  
 ayes 7  
 no 0

Board Appointment - Albemarle Commission  
 No names were submitted for appointment to the Albemarle Commission. Interested citizens will be identified for appointment at the next meeting.

Community Development Block Grant  
 Planner Chad Sary presented two documents for the Board's approval, part of the Community Development Block Grant procedure, an Ordinance to Accept and Appropriate a Grant in the Amount of \$400,000 from the North Carolina Department of Commerce, Division of Community Assistance for the CDBG Scattered Site Housing Program for the County of Chowan, and a Residential Anti-Displacement and Relocation Assistance Plan. By motion of Commissioner Downum, both documents were approved by the Board of Commissioners.  
 ayes 7  
 no 0

Building Inspection Annual Report  
 Mr. Sary also presented information on the activity in the Inspections Department for the 2002 year, including:  
 2392 inspections for 118 new homes, 13 new commercial/industrial structures and 19 additions, 368 trade permits (electrical, mechanical and plumbing) and 97 natural gas conversion permits.

Schedule Special Meeting  
 Commissioner Goodwin made a motion that the Board schedule a special meeting for Monday, January 27 at 6:00pm in the Council Chambers.



This will be a joint meeting with the County Planning Board, the Town Council, and the Town Planning Board to receive information on the proposed county-wide Greenways Project.

ayes 7

no 0

#### Library Expansion

Rosalie Boyd Miller presented an update on the Library expansion proposal. The Commissioners previously authorized the Library Board to proceed with the design of an additional 5100 sf and renovations to the existing Library at a cost not to exceed \$2 million. The proposed plan has been developed to comply with the State standards for a County of Chowan's size, to provide a Library of 10,000 sf of space. The Town Council donated a portion of the parking lot adjacent to the Library property to allow for the expanded library. To minimize the appearance of the additional space needed, the architect designed a "glass wall" side to reflect the sky, trees and surroundings. Four individuals appealed the approval of the Edenton Preservation Commission to the Edenton Board of Adjustments.

Other agencies/boards have not opposed the plan. The plan has been returned to the Edenton Preservation Commission to address the technicalities appealed. Planner Chad Sary will work with the Preservation Commission to respond.

Upon resolution of the appeal, the Library Board will return to the Board of Commissioners for final approval of the design and determination of construction funding.

#### Public Comment

None.

#### Manager's Report

County Manager Cliff Copeland presented a proposal to establish a committee structure of Commissioners and County staff to review County operations and make recommendations to the Board.

By motion of Commissioner Alligood, the following schedule was approved.

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no 0

#### Finance & Administration Committee

Administration, Finance, Tax, Data Processing

Commissioners Goodwin, Jones, Downum

Staff Cliff Copeland, Nancy Morgan, Lisa Jones, Lynda Hendricks, Phyllis Cranford

#### Public Safety Committee

EMS, Sheriff, Jail, Central Communications

Commissioners Alligood, Winslow, Cole

Staff Fred Spruill, Doug Belch

#### Human Services Committee

Social Services, Mental Health, Public Health, Recreation, Education, Extension

Commissioners Jones, Cole, Alligood

Staff Ben Rose, Robbie Loughton, others as needed

#### Planning/Enterprise Committee

Planning, Water, Solid Waste, Economic Development, Land Records

Commissioners Downum, Goodwin, Winslow  
Staff Chad Sary, Ray Goodwin, Gail Forehand, others as needed

#### Old Courthouse

Mr. Copeland commented that Phase 1 of the Old Courthouse renovations was begun twenty years ago and we now have funds committed to complete the renovations. He expressed thanks to Senator Basnight for his assistance to commit state funds to match the federal grant received.

#### Cannons Ferry

The Cannons Ferry Riverwalk project is 95% complete. A dedication is planned for early spring. The piers and ramp are already in use.

#### Hugh Williamson Monument

A grant application has been submitted for funds to construct a monument to Hugh Williamson on the Courthouse Green.

#### Center Hill/Crossroads Fire Department

A meeting is scheduled with the State since word has been received that the Center Hill/Crossroads Fire Department is being re-rated, which will lower insurance costs for residents.

NC Association of County Commissioners District 1 Director  
Former Pasquotank County Commissioner Sam Davis did not seek re-election to the Commissioners and is no longer eligible to serve as District 1 Director to the NC Association of County Commissioners. Pasquotank County Commissioner Matt Wood wishes to be appointed to serve the remainder of Mr. Davis' term, expiring August, 2003. Commissioner Winslow moved that Chowan County support Commissioner Wood for the District 1 Director position.

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The Board of Commissioners visited the Old Courthouse to view the work in progress and also the old D.F. Walker renovations for the Recreation Center.

The meeting was adjourned.

Nancy B. Morgan, County Clerk